



NEWTON INTERNATIONAL SCHOOL

West Bay BRANCH

P.O. Box: 8449 Doha – Qatar

Tel: +974 44110014 Fax: +974 44935508, Mobile: 55868352.

E-mail: info.westbay@newtonschools.sch.qa

registrar.westbay@newtonschools.sch.qa

Website: <http://newtonschools.sch.qa>

Application Form 2023-2024

(All details must be completed)

Personal Information

Child's First Name	
Family Name	
Date of Birth	DD/MM/YY
Religion	
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Nationality	
Passport No.	
Child's Qatar ID No.	

Attach
child's recent
photograph
here

Previous Schooling

Name & Address of School	Dates attended	Reason for Leaving	School report(s) available
	From: To:		Y <input type="checkbox"/> N <input type="checkbox"/>
Name & Address of School	Dates attended	Reason for Leaving	School report(s) available
	From: To:		Y <input type="checkbox"/> N <input type="checkbox"/>

Sibling Information

Please provide details of brothers and sisters currently or previously attending this school

Name	Current pupil?	Class
	Y <input type="checkbox"/> N <input type="checkbox"/>	
	Y <input type="checkbox"/> N <input type="checkbox"/>	
	Y <input type="checkbox"/> N <input type="checkbox"/>	
	Y <input type="checkbox"/> N <input type="checkbox"/>	

Office Use Only

Registration Paid <input type="checkbox"/>	Receipt No.	Date:
Application Date:	Starting Year Group:	Start Date:



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Contact Details

Father's Details

First Name		
Family Name		
Nationality		
Passport No.		
Qatar ID		
Contact details	Email:	Mobile:
Employment	Occupation:	Employer:

Mother's Details

First Name		
Family Name		
Nationality		
Passport No.		
Qatar ID		
Contact details	Email:	Mobile:
Employment	Occupation:	Employer:

Residence Details

Area of Residence	
Postal Address	
P.O. Box No.	

Application Policy & Procedures

Step 1: Complete the application form accurately and in full

Step 2: Present the following documents to the school:

- 4 recent passport photographs of child
- Copy of child's Birth Certificate*
- Child's Health Record from Government Health Centre (*applicable to F1, F2 & Year 1 only*)
- Copy of child's passport*
- Copy of both parent's passports*
- Copy of Residency Card and Qatar ID for child and both parents*
- Copy of child's Immunisation/Vaccination Record*
- Completed (signed) Medical & Allergy Form (enclosed)
- Letter of Employment from the Sponsor's Workplace (*if applicable*)
- Completed Home School Agreement (enclosed)
- Current school report and previous end of year report.

*Please note all school reports issued overseas must be attested from Qatar Foreign Affairs.

*Original documents must be seen by the school



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Step 3: An assessment date will be agreed

Only when Steps 1 and 2 have been completed in full, will the school arrange an assessment of your child.

3.1 On the day of an assessment, parents are expected to pay the Entrance Test Fee (non- refundable) in advance of the test being administered by our assessment team.

On the day of the test, a school placement may be offered however, the school may inform you that the offer is pending the approval of the Principal, as there are certain criteria that children need to meet during the assessment, in which case the school will inform you within 3 working days of the decision.

EYFS Criteria:

School Readiness - Cognitive/Academic, Behaviour and Social skills, Emotional development, Physical development, Co-operation and following instruction, Maturity.

Primary Criteria: Academic - Reading, Writing, Comprehension and Maths skills, Following instructions and Cognitive ability, Behaviour and Social skills, Emotional Intelligence, Physical development.

3.2 NIS West Bay reserves the right to insist that a child do a re-test, at the discretion of the examiner. Depending on the outcome of the entrance exam, parents may be required to sign further documents if needed.

3.3 NIS West Bay reserves the right to recommend further external assessments if a possible concern arises. Depending on the outcome of the external assessment and if the child receives a placement, the parents may be required to sign further documents if needed.

Step 4: School Place Offer

When parents accept a school place for their child, they are expected to pay the one-off Registration Fee (non-refundable) and the agreed deposit as set out in our Fee Regulations (enclosed).

The school place is offered based on the outcome of the assessment combined with the most recent school reports (completion report) attested by the Office of Foreign Affairs in Qatar.

Step 5: Start Date

Having successfully completed Steps 1-4 above, the school will agree the appropriate start date which will be a minimum of 2 working days from the date when the place was offered.

Please note that once the academic year starts, the school place is reserved for a period of 2 weeks only.

Parents are advised to inform the school in writing of a delayed start date. In such cases, parents are expected to pay the term fees in full in advance. Failure to do so may lead to the offer of a school place being rescinded.

Repeating a school year

NIS West Bay reserves the right to insist that a child repeats the year (grade) if they fail to achieve an appropriate standard required in order to proceed to the next year group (grade) based on the non-objection letter signed by parents in accordance with the Ministry of Education and Higher Education directives.



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Undertaking

In the event of my child taking up a place at Newton International School, I hereby undertake and agree that:

1. I will pay all fees in advance on a termly basis and I understand that there will be no reduction in fees due to my child's absence from school.
2. I will pay the required Registration Fee which cannot be refunded under any circumstances.
3. I understand that the deposit will not be refunded if I fail to complete a withdrawal form at least 1 full month in advance if I intend to withdraw my child from NIS West Bay.
4. To transfer to another Newton School, I need to sign and submit a transfer form to the registration department between 15th January – 31st January of each year. Transfers will take place based on preferences and availability and no transfer fees are applicable.
5. Newton will ensure a school place in any preferred branch if the next school year (grade) is not offered in the current branch. In such circumstances, I need to sign and submit a transfer form to the registration department between 15th January – 31st January.
6. To transfer to another School in Qatar, I need to sign and submit a transfer form to the registration department between 15th January – 31st January of each year.
7. A Vacancy Letter is required from the new school in order to successfully complete the transfer.
8. The transfer will be completed after all due payments are made by me.
9. I understand that I will be liable for a new registration fee if we decide to return to another Newton School after transferring to another school in Qatar.
10. I absolve Newton International School, its employees and its agents from any responsibility for:
 - The loss of valuables.
 - Accidents or mishaps occasioned by participating in normal school life including (but not confined to); organised sports, gymnastics, informal play, practical and craft work.
 - The welfare and safety of my child outside the normal timetabled day and/or in activities supervised by members of staff of Newton International School.
 - Newton International School will not be responsible for the safe delivery and collection of children to and from school.
 - Any resulting accident or mishap should my child take unilateral action which is extra-curricular and without permission.

I have provided accurate information in order to complete this application and I have read and fully understand the terms and conditions above.

Name	Date	Relationship to the child
Signature		



مجموعة مدارس نيوتن

NEWTON GROUP OF SCHOOLS

Home & School Agreement 2023-2024

All members of the Newton International School, West Bay community: staff, parents and children will commit to working together to achieve the following mission.

To provide the highest quality of education possible for students of all abilities. In doing so, we aim to positively encourage each student to achieve academic excellence, enjoy creative diversity, develop critical thinking skills and become lifelong learners and responsible citizens.

To achieve this, we will provide a diverse education in a safe, supportive environment that promotes self-discipline and motivation. We will provide and maintain a calm, trusting and caring atmosphere where teaching and learning are meaningful and developed. We will work in partnership with our staff, students, parents and wider community to achieve our vision.

We will do everything to ensure that:

- Positive relationships are promoted at all levels to reduce any barriers to learning;
- Teaching is of the quality that leads to outstanding progress for all children;
- The curriculum will be inspiring, meaningful, and relevant helping all children to develop aspiration, achieve their potential and prepare them for later life.

We will:

- Care for your child's well-being, learning and enjoyment;
- Contact you if we have any concerns with your child's attendance and punctuality;
- Inform you of any concerns we have related to your child's well-being, learning or behaviour;
- Have the highest expectations of your child.

Parents will do everything to ensure that:

- They uphold the school values at all times, whilst here at Newton International School, West Bay;
- Their child attends this school every day and on time in accordance with our attendance policy;
- They do not send their children into school if they are sick and will respond to the school should we call you to collect your child during the school day if necessary;
- Their child is independent, including when they attend the bathroom;
- Accept the advice of the teacher and leadership of the school and keep their child at home until he/she is self-reliant when attending the bathroom;
- Their child wears their NIS West Bay uniform correctly every day;
- Their child is prepared and attends NIS West Bay with the correct equipment e.g. pencils, rulers etc.;

- Adhere to traffic and road safety rules at EYFS and Primary as required by the school and the ministry.
- Will adhere to the school WhatsApp policy by not being involved in negative discussions on these groups that can affect the reputation of the school and its staff members.
- Will work together with all my child's teachers to create an empathetic relationship that will ensure a positive impact on both our teachers' wellbeing and that of my child.
- Will complete all surveys as I understand that the school is giving me an opportunity to voice my concerns and contribute positive and constructive criticism.



مجموعة مدارس نيوتن

NEWTON GROUP OF SCHOOLS

- Their child is provided with a nutritionally balanced and appropriate amount of food each day which will not include chocolate, cakes, biscuits, chips, fizzy drinks, nuts and flavoured milk;
- Their children are well-rested and ready to learn;
- Their child completes all home-learning tasks within the time frames given;
- Their children only bring with them the books that they need each day;
- Their children attend educational field trips and excursions organised by the school;
- They attend the NIS West Bay Parents' Meetings and will accept the advice and guidance offered by teachers;
- They support the NIS West Bay's Behaviour for Learning policy and approach;
- They will use the correct procedures to raise any concerns regarding their child's education;
- They will ensure that the school is provided with current emergency contact numbers and email address.

Children will:

- Consistently give their best and help others to do the same;
- Read regularly and practice their spellings and tables;
- Politely, ask for help when they need it;
- Wear their uniform correctly, with pride;
- Adhere to their NIS West Bay's Behaviour for Learning expectations;
- Complete all home-learning to the best of their ability and on time;
- Work with NIS West Bay to eradicate all forms of bullying.

I have read and understood my role in committing to this agreement:

_____ Class teacher _____ Child

In addition to this agreement I give permission for my child to be photographed at school during learning and celebrating success. I also give permission for these photographs to be used to promote the school.

_____ Parent 1 _____ Parent 2

Date:

مجموعة مدارس نيوتن

اتفاقية المنزل والمدرسة 2024-2023

جميع أعضاء مدرسة نيوتن الدولية، مجتمع الخليج الغربي: الموظفون وأولياء الأمور والأطفال سوف يلتزمون بالعمل معًا لتحقيق المهمة التالية.

توفير أعلى مستويات الجودة التعليمية الممكنة للطلاب بكافة قدراتهم، نهدف إلى تشجيع كل طالب بشكل إيجابي على تحقيق التميز الأكاديمي، والتمتع بالتنوع الإبداعي، وتطوير مهارات التفكير النقدي ويصبحوا متعلمين مدى الحياة ومواطنين مسؤولين.

ولتحقيق ذلك، سنوفر تعليمًا متنوعًا في بيئة آمنة وداعمة تعزز الانضباط الذاتي والتحفيز.

سنفعل كل شيء لضمان ما يلي:

- يتم تعزيز العلاقات الإيجابية على جميع المستويات لتقليل أي عوائق أمام التعلم؛
- يعتبر التدريس من النوعية التي تؤدي إلى تقدم متميز لجميع الأطفال؛
- سيكون المنهج ملهمًا وهادفًا وذو صلة بمساعدة جميع الأطفال على تطوير طموحاتهم وتحقيق إمكاناتهم وإعدادهم للحياة اللاحقة.

ونحن سوف:

- رعاية رفاهية طفلك وتعلمه واستمتاعه؛
- الاتصال بك إذا كانت لدينا أية مخاوف بشأن حضور طفلك والالتزام بالمواعيد؛
- إبلاغك بأي مخاوف لدينا تتعلق برفاهية طفلك أو تعلمه أو سلوكه؛
- لديك أعلى التوقعات لطفلك.

سيبذل الآباء قصارى جهدهم لضمان ما يلي:

- إنهم يحافظون على قيم المدرسة في جميع الأوقات، أثناء وجودهم هنا في مدرسة نيوتن الدولية، الخليج الغربي؛
- يذهب طفلهم إلى هذه المدرسة كل يوم وفي الوقت المحدد وفقًا لسياسة الحضور لدينا؛
- لا يرسلون أطفالهم إلى المدرسة إذا كانوا مرضى وسوف يستجيبون للمدرسة إذا اتصلنا بك لإحضار طفلك خلال اليوم الدراسي إذا لزم الأمر؛
- طفلهم مستقل، بما في ذلك عندما يذهب إلى الحمام؛
- قبول نصيحة المعلم وقيادة المدرسة وإبقاء طفلهم في المنزل حتى يعتمد على نفسه عند الذهاب إلى الحمام؛
- يرتدي طفلهما زي NIS West Bay بشكل صحيح كل يوم؛
- يتم إعداد طفلهم وحضور NIS West Bay بالمعدات الصحيحة، مثل أقلام الرصاص والمساطر وما إلى ذلك؛
- الالتزام بقواعد المرور والسلامة على الطرق في مرحلة الطفولة المبكرة والمرحلة الابتدائية كما هو مطلوب من قبل المدرسة والوزارة.
- سوف نلتزم بسياسة WhatsApp الخاصة بالمدرسة من خلال عدم المشاركة في المناقشات السلبية حول هذه المجموعات التي يمكن أن تؤثر على سمعة المدرسة وموظفيها.
- سأعمل مع جميع معلمي طفلي لإنشاء علاقة تعاطفية تضمن إحداث تأثير إيجابي على رفاهية معلمينا ورفاهية طفلي.
- سوف أكمل جميع الاستبيانات لأنني أفهم أن المدرسة تمنحني فرصة للتعبير عن مخاوفي والمساهمة بالنقد الإيجابي والبناء.



مجموعة مدارس نيوتن

- يتم تزويد طفلهم بكمية مناسبة ومتوازنة من الناحية الغذائية من الطعام كل يوم والتي لن تشمل الشوكولاتة والكعك والبسكويت ورقائق البطاطس والمشروبات الغازية والمكسرات والحليب المنكه؛
- أطفالهم مرتاحون ومستعدون للتعلم؛
- يكمل طفلهم جميع مهام التعلم المنزلي ضمن الأطر الزمنية المحددة؛
- ولا يحضر أطفالهم معهم سوى الكتب التي يحتاجونها كل يوم؛
- يحضر أطفالهم الرحلات الميدانية التعليمية والرحلات التي تنظمها المدرسة؛
- يحضرون اجتماعات أولياء الأمور في NIS West Bay وسيقبلون النصائح والإرشادات التي يقدمها المعلمون؛
- إنهم يدعمون سياسة ونهج سلوك التعلم الخاص بـ NIS West Bay؛
- وسوف يستخدمون الإجراءات الصحيحة لإثارة أي مخاوف بشأن تعليم أطفالهم؛
- وسوف يتأكدون من تزويد المدرسة بأرقام الاتصال الحالية في حالات الطوارئ وعنوان البريد الإلكتروني.

الأطفال سوف:

- يبذلون قصارى جهدهم باستمرار ويساعدون الآخرين على فعل الشيء نفسه؛
- اقرأ بانتظام وتدريب على التهجئة والجداول؛
- اطلب المساعدة بأدب عندما يحتاجون إليها؛
- ارتداء الزي الرسمي الخاص بهم بكل فخر؛
- الالتزام بسلوك NIS West Bay الخاص بهم فيما يتعلق بتوقعات التعلم؛
- إكمال جميع عمليات التعلم المنزلي بأفضل ما في وسعهم وفي الوقت المحدد؛
- العمل مع NIS West Bay للقضاء على كافة أشكال التنمر.

لقد قرأت وفهمت دوري في الالتزام بهذه الاتفاقية:

_____ معلم الفصل _____ الطفل

بالإضافة إلى هذه الاتفاقية، أسمح لطفلي بالتقاط الصور في المدرسة أثناء التعلم والاحتفال بالنجاح. كما أسمح أيضًا باستخدام هذه الصور للترويج للمدرسة.

_____ الوالد 1 _____ الوالد 2

تاريخ:

مجتمع دولي من المتعلمين الذين يسعون جاهدين لتحقيق التميز والاحتفال بالنجاح

An International community of learners striving for excellence and celebrating success