



EYFS AFTER SCHOOL HOURS POLICY

The aims of the After School policy and procedure are to provide a safe, nurturing and educational environment for children outside of regular school hours

Aims

- To provide an appropriate community service, and a safe alternative for parents to use.
- To use the After School Hours Care to foster responsibility and independence. Children will have the opportunity to play cooperatively, develop new friendships and develop relationships with alternative staff.
- The after school care service is a service put in place to support the families of the children that either travel home on the school bus service and those that have to wait for older siblings to complete their school day at 1:30 pm. Parents are to use the service for appropriate and valid reasons (this is not a babysitting service).
- The service as an extension of the school day and therefore it promotes and follows regular school expectations with regards to behaviour, duty of care, appropriate supervision, and age appropriate activities.

Hours the Service is Available

The service will be available from 12:50 – 1.50pm for Foundation 1 and 2 children. Please note that these hours are available by arrangement and that the expected hours for collection are 12:30pm for Foundation stage children

Procedure Class Teachers

At the end of the school day all students that have not been collected by their parents will remain in their own classrooms until 12.50. At 12.50, all children will be sent to the designated late room. Children will be escorted to this room by the class teacher and/or the teaching assistant. All late children will be signed in by the class teacher and upon leaving parents must sign them out. Anyone who collects a child who is unknown to the school will be asked of the child's password and/or parents will be telephoned.