



Extra-Curricular Activities Policy 2023-2024

This policy on *Extra-Curricular Activities* is designed to provide guidance for the development, implementation and monitoring of extra-curricular activities at Newton International School.

Aims of Extra-Curricular Activities:

- To provide activities which teach the values of cooperation as well as the spirit of competition
- To provide opportunities that develop pride, interest in and appreciation for the school
- To provide opportunities for students to develop physically, mentally, emotionally and socially
- To teach self-discipline and good sportsmanship through competition
- To teach sound health habits and safety techniques in all sports and extracurricular activities

Newton International School considers student involvement in extracurricular activities to be a valuable part of a school's education program. This policy ensures that:

- A programme and process is in place for extra-curricular activities
- There is consistency in the formation and operation of the extra-curricular activities
- Consideration is given to the safety and well-being of students involved in extra-curricular activities.

NIS also ensures that parents are informed regarding the extra-curricular programme offered by the school and have a role in determining the involvement of their child in extra-curricular activities. All school clubs / activities will be ensured that:

- It is supervised by at least one staff member
- It has a clear and precise purpose
- Any conditions of membership as well as a description of how the club / activity is run are clearly explained to students and parents.

Extra-curricular activities require the Principal's approval on an annual basis.

Extra-Curricular Activities

- Extra-Curricular Activities will run in the first and second terms for 8 weeks
- All teachers are responsible for offering an activity for each of the 2 terms
- All activities should enlist 12 to 18 students – depending on the activity. Popular activities (of more than 20 students) may require 2 teachers to control the larger numbers
- Teachers may offer activities across the school – not only to the year group that they teach.
- The ECA Coordinator is responsible for ensuring that ECA's are appropriate to the Key Stage, including the physical and intellectual maturity of the particular students
- It is also the responsibility of the ECA Coordinator to ensure the appropriate involvement of all teachers



- The teacher is responsible for ensuring that the extra-curricular activity attends to student safety and functions within the policy and regulation
- Student participants will be made aware of all procedures and guidelines as outlined in the policy and regulation
- Membership in an extra-curricular activity will be non-discriminatory
- All extra-curricular activities will be conducted in a manner that maintains or enhances the dignity and self-esteem of the individual student.

Information to Parents

Information regarding all extra-curricular activities offered by the school will be given to parents. This communication will include a schedule of meetings and activities as appropriate

Parents/guardians will be asked to inform the school in writing if they wish to have a child included in any of the available extra-curricular activities

The teachers will maintain a current membership roster of each club and will ensure that parents are kept informed regarding any changes in the events and activities

Parents of students who travel by bus will be informed that they will need to provide transport as the bus will still leave at 1.30p.m.

A current file for all extra-curricular activities will be maintained by the ECA Coordinator.

Supervision and Safety

- Teachers running activities will ensure that children leave the building safely in the care of their parents or be taken to the after-care room where they can be supervised
- Siblings of children attending ECAs are to be collected as usual at the end of the normal school day. Neither the school nor the ECA organiser is responsible for the supervision of siblings during the club session
- A 'first aider' or school doctor/nurse will always be on school premises for the duration of ECA sessions
- In case of fire, the usual fire evacuation procedures will apply and ECA organisers will check children off on the ECA register.

