



NEWTON BRITISH SCHOOL

Aspire Zone Street, Al Waab
P.O. Box 8449, Doha, Qatar

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Fax: +974-44517413

Email: info.nbs@newtoninternationalschool.edu.qa
Website: www.newtoninternationalschool.edu.qa

APPLICATION FORM

All details must be completed. The form does not commit the school to offering your child a place or you to accepting one. Should any misrepresentation become evident at any stage, Newton British School reserves the right to decline admission.

Full Names : _____ **Attach**
(As stated on passport) _____ **Photograph**
Nationality : _____ **Here**
Qatar Residence : _____
Permit Number/QID (Student) : _____
Qatar Residence : _____
Permit Number/QID (Father) : _____
Qatar Residence : _____
Permit Number/QID (Mother) : _____
Date of Birth : _____ **Religion:** _____ **Boy** ☐ **Girl** ☐
(dd/mm/yyyy)
Languages : **Home** _____ **2nd** _____ **Other** _____
Previous school : _____ **Curriculum** _____
Reason for leaving : _____

Year Group Applying : _____ **Admission Date Applying:** _____
Siblings currently attending this school **Siblings also applying to this school**

Name	Class	Name	Class
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Has the student received specialist therapy, eg psychology, speech, etc Yes ☐ No ☐

Has the student ever received any support for learning or behavioural difficulties Yes ☐ No ☐

Has the student ever been refused enrolment or been asked to leave a school Yes ☐ No ☐

If yes to any of the above, please provide details and attach reports.

CONTACT DETAILS

Which parent should be contacted first as required? (Select one)

☐ Father

☐ Mother

Father's Details

Full Names : _____
(As stated on passport)

Work Telephone : _____ Mobile : _____

Email Address : _____

Occupation/Title : _____

Company Name : _____

Mother's Details

Full Names : _____
(As stated on passport)

Work Telephone : _____ Mobile : _____

Email Address : _____

Occupation/Title : _____

Company Name : _____

Residence

Area of Residence : _____

Street Address : _____

P.O. Box No : _____

Home Tel No : _____

UNDERTAKING

In the event of my child taking up a place at Newton British School, I hereby undertake and agree that:

1. My child shall be subject to the applicable rules, regulations and discipline, as laid down by the Principal and designated representatives.
2. I give permission for photographs to be taken of my child at school, which may be published in the annual School Year Book.
3. I absolve Newton British School, its employees and its agents from any responsibility for:
 - The loss of valuables
 - Accidents or mishaps occasioned by participating in normal school life including, but not confined to, organised sports, gymnastics, informal play, practical and craft work.
 - The welfare and safety of my child outside the normal timetabled day and/or in activities supervised by members of staff of Newton British School. Newton British School will not be responsible for the safe delivery and collection of children to and/or from the school.
 - Any resulting accident or mishap should my child take unilateral action which is extra-curricular and without permission.
4. I undertake to give the school timely written notice in the event of my child withdrawing from Newton British School, by completing a Notice of Withdrawal Form which is available from Administration. I understand that it is mandatory to attend an exit meeting with the school Principal prior to withdrawal.
5. I will pay the required Registration Fee in order to secure the place which has been offered. This payment cannot under any circumstances be refunded. I understand that if I remove my child from the school in order to attend another school, I will again be liable for the Registration Fee if the child re-enters Newton British School at a later date.
6. I will pay all Tuition Fees in advance, prior to the commencement of the term to which they apply, and I realise that there will be no reduction of fees if my child is absent for part of any term.
 - All payments should be made by credit/debit card or by electronic transfer – please provide proof of transaction.
 - Bank details are: **Newton British School, a/c 0027-019532-001, QNB Main Branch**
7. Fees paid in advance will only be refunded under the following circumstances:
 - 90% refund - at least 7 calendar days written notice is given before the start of the term that your child no longer requires a place.
 - 50% refund – after 7 calendar days written notice is given but before the first day of term.
 - No refunds will be made if notification is given after commencement of any term.

By signing below I confirm that I have read and understood the above Undertaking and agree to be bound by the terms and conditions set out within it.

Name : _____

Signature : _____ Date _____

Application Procedure

Guidance notes for Parents

1. Complete this form and return it to the School office together with:
 - Passport photographs x3
 - Copy of child's passport and residence visa
 - Reports from previous school in English
 - Copy of Parents' passports and Qatar ID cards (both father and mother)
 - Copy of child's immunisation record
 - Employment certificate of the Sponsor (father/mother)
2. Applicants applying to enter Newton British School are required to successfully complete an Entrance Test appropriate to the child's year group. This test is based on Literacy and Numeracy.
 - A **non-refundable** test fee must be paid before a test date will be scheduled (credit or debit card payment only).
 - On the date of the scheduled test, you should bring your receipt as proof of payment.
 - Should you cancel the scheduled test and/or your application to the school, the test fee will not be refunded.
 - You will be advised by email and/or telephonically whether the school can offer your child a place.
3. To confirm your acceptance of the offer, you must visit the School Office to pay the Registration Fee. Failure to pay the registration fee by the date to be specified will result in the place being offered to an alternative child.

For Office Use Only

Year to be tested _____ Date of Test _____

Place Offered YES ☐ NO ☐

Place Accepted YES ☐ NO ☐

Entrance Test Fee	Receipt No:	Date:
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Registration Fee	Receipt No:	Date:
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Student Number	Start Date	Class