

NEWTON INTERNATIONAL ACADEMY SMASH



EYFS AFTER SCHOOL CARE POLICY

POLICY REVIEWED

July 2026

POLICY TO BE REVIEWED

July 2027





EYFS After School Policy

Reviewed: July 2026

Next Review: July 2027

Introduction

The After School Hours provision at Newton International Academy (NIA) provides a safe, supervised and supportive environment for Early Years Foundation Stage (EYFS) children beyond the formal school day.

This service operates as an extension of the school day and therefore follows all school policies, including safeguarding, behaviour management, health and safety, and duty of care procedures.

Aims

The aims of the After School Hours provision are to:

- Provide a safe and secure environment for children after the school day.
- Offer a reliable service to support working families and those requiring extended care.
- Promote children's independence, responsibility and social development.
- Encourage children to build positive relationships with peers and staff.
- Ensure continuity of care and consistent behaviour expectations with the school day.
- Provide a structured and purposeful environment, not a childcare-only service.

Purpose of the Service

The After School Hours provision is intended for:

- Children who are waiting for transport arrangements such as school buses.
- Children whose parents require short-term extended supervision due to school pick-up arrangements.
- Families with genuine and necessary need for extended care.

The service is not intended as routine childcare or long-term supervision without need.

Operating Hours

The After School Hours provision operates as follows:

- **EYFS (Foundation Stage 1 & 2):** 1:00pm – 2:20pm
- Normal EYFS collection time is **12:30pm**

Parents are advised that these extended hours are available by arrangement only.

Procedures

End of School Day Arrangements

- At 12:30pm, EYFS children who are not collected will remain under staff supervision.

- At 1:00pm, children requiring extended care will be escorted by their class teacher and/or teaching assistant to the designated After School care room.
- Attendance is recorded, and all children are signed in by staff upon arrival.

Collection of Children

- Children must be signed out by a parent or authorised adult upon collection.
- Staff may request a password or identification verification for any unfamiliar adult collecting a child.
- If there are any concerns regarding a collector's identity, the child will not be released until verification is confirmed through the school office.

Uncollected Children

- If a child is not collected by the expected time, they will be taken to the school reception area.
- Parents or emergency contacts will be contacted immediately.
- Children will remain under staff supervision until collected.

Behaviour and Expectations

Children attending After School Hours are expected to follow the same behaviour expectations as during the school day.

Staff will:

- Promote positive behaviour and respectful interactions.
- Provide structured and age-appropriate activities.
- Encourage independence, cooperation and social development.
- Ensure children feel safe, included and supported.

Safeguarding and Supervision

- All children are supervised at all times by qualified staff.
- Staff-to-child ratios are maintained in line with EYFS requirements.
- The provision follows the school's safeguarding and child protection policies.
- Any concerns regarding a child's welfare are reported immediately to the Designated Safeguarding Lead (DSL).

Health and Safety

- The environment is regularly checked to ensure it is safe and suitable.
- Children are supervised during all indoor and outdoor activities.
- Risk assessments are in place for all After School activities.

Monitoring and Review

This policy will be reviewed annually or sooner if required in line with school procedures or changes to EYFS guidance.

Review Date: July 2027