

Newton International
School D Ring



Procedures Traffic Management

An International Community of Learners Striving for Excellence and Celebrating Success

August 2025

Review Annually

Prepared by
Principal



Our Vision

An international community of learners striving for excellence and celebrating success.

Our Mission

We aim to provide the highest quality of education possible for our students of all abilities. In doing so, we aim to positively encourage each student to achieve academic excellence, enjoy creative diversity, develop critical thinking skills and become lifelong learners and responsible citizens.

To achieve this, we will provide a diverse education in a safe, supportive environment that promotes self-discipline and motivation. We will provide and maintain a calm, trusting and caring atmosphere where teaching and learning are meaningful and developed. We will work in partnership with our staff, students, parents and wider community to achieve our vision.

Aim of Procedures

At Newton International School D Ring, we prioritize the safety of our students, staff, and families. To ensure smooth traffic flow and maintain a secure environment, this policy outlines the procedures for managing traffic during drop-off and pick-up times. The policy is in line with the Ministry of Education and Higher Education traffic regulations, and we continuously work with local authorities to improve infrastructure and safety provisions.

Newton Group Values



Support



Honesty



Respect



Transparent Communication



Social Responsibility



Personal Accountability



Environmental Awareness



Empathy



Diversity

Newton International School D Ring Values



General Principles

- Ensure the safety of students, staff, and families during high-traffic periods.
- Facilitate an organized and efficient flow of vehicles during drop-off and pick-up times.
- Promote communication and collaboration between the school, parents, and local traffic authorities.

Morning Drop-off Procedures (6:30 am - 7:10 am)

1. School Gates Opening:

- The school gates open at 6:30 am. Traffic is minimal at this time.
- Peak drop-off time is between 6:40 am and 7:10 am.

2. Supervision by SLT and Security:

- A member of the Senior Leadership Team (SLT) is stationed at both the Tanjer Road and Ring Road gates from 6:40 am to 7:10 am to support security personnel.
- The SLT works alongside the bus supervisor and security staff to check buses and ensure children safely enter the school grounds.

3. Traffic Control:

- One security guard is stationed at each gate to prevent children from leaving the premises without supervision.
- Additional security and SLT members assist in guiding children safely from vehicles to the school entrance.
- Children are reminded to wear seatbelts when exiting vehicles and upon returning in the afternoon.

Afternoon Pick-up Procedures (1:25 pm - 1:50 pm)

1. School Gates Opening:

- The school gates open for pick-up at 1:25 pm.
- A member of the SLT assists security with traffic management from 1:25 pm to 1:50 pm.

2. Supervision by SLT and Security:

- One security guard is positioned at the gate to control entry and exit.
- Another security guard ensures traffic moves smoothly and safely around the school premises.
- SLT members supervise the safe pick-up of children, ensuring that all students leave with an adult or follow agreed-upon Uber procedures.
- Parents who collect their children from the gate and those authorizing Uber transportation must sign a permission letter, ensuring the school is aware of their arrangements.

Traffic Control and Parking:

Disability parking spots are reserved for families requiring additional support.

On D Ring Road 15 parking spaces are available with a safe pedestrian pathway for families to escort children to the school entrance.

On Tanjer Road, there are 30 parking spaces, though there is no pavement. Parents and carers are given clear instructions to prioritize safety when navigating this area.

Communication with Parents and Carers

Parents and carers receive clear instructions regarding drop-off and pick-up protocols to ensure the safety of their children.

Regular reminders are communicated via newsletters, assemblies, and school events, emphasizing the importance of using seatbelts and following safe traffic practices.

Collaboration with Authorities

The school leadership team maintains open communication with the local traffic department to discuss necessary upgrades and ensure the surrounding infrastructure complies with the Ministry of Education's traffic plans.

While provisions for traffic control are in place at the front of the school, additional safety measures on Tanjer Road are awaited to further enhance safety.

Ongoing Safety Measures

Students are regularly reminded in assemblies to wear seatbelts and practice safe behavior when entering and exiting vehicles.

The school continues to work towards creating a safer environment for all, with the safety of our students as the top priority.

Review and Updates

These procedures will be reviewed annually or as needed, based on feedback from stakeholders and collaboration with traffic authorities.

Appendix

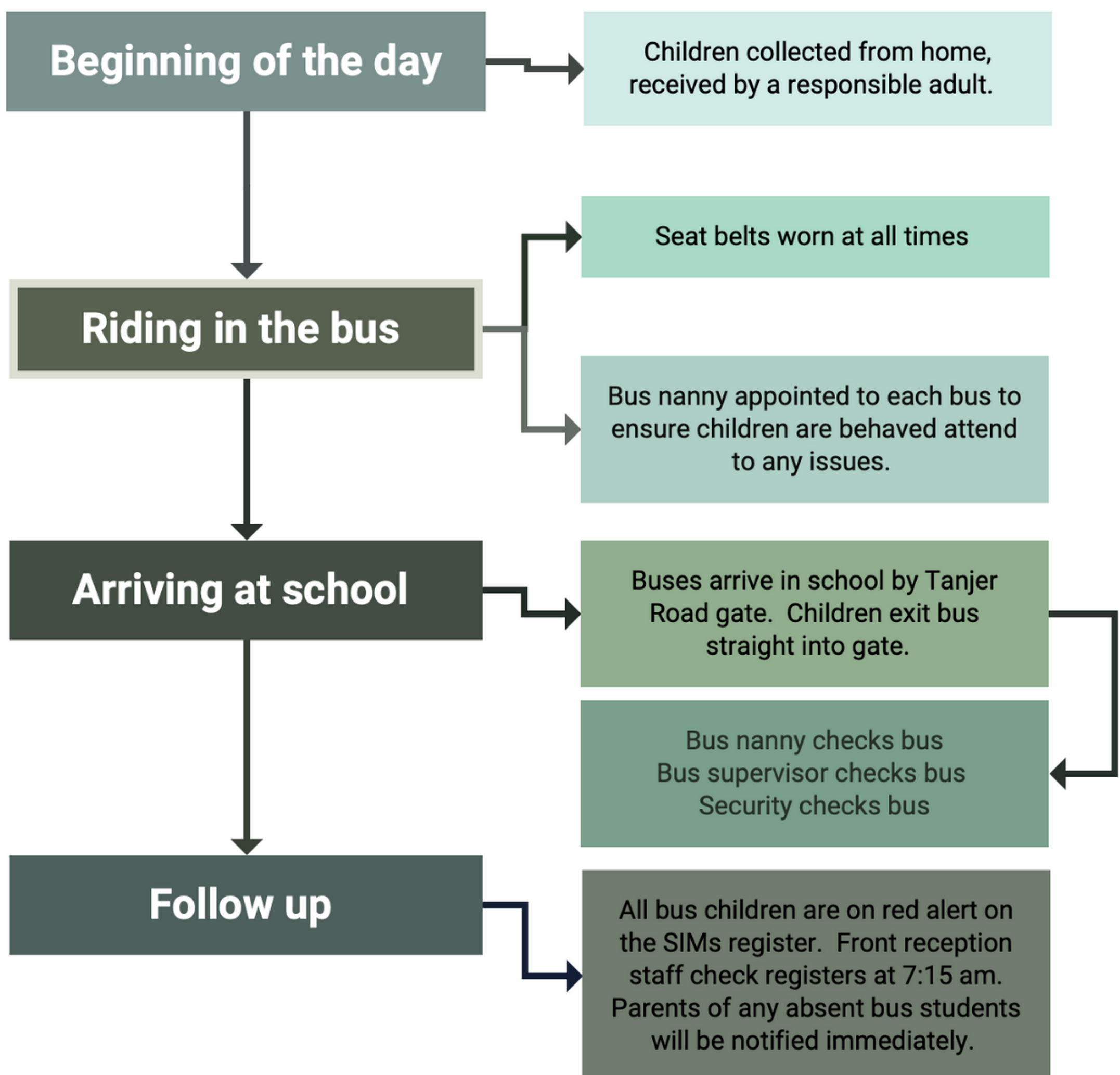
Bus Procedures



Newton International School D Ring Bus Procedures



The safety and security of all children in our school is priority. These procedures are in place to ensure all children who are on the buses are monitored and absences are identified and followed up immediately.



Additional security alarms and motion sensors are in place on all buses.

Appendix

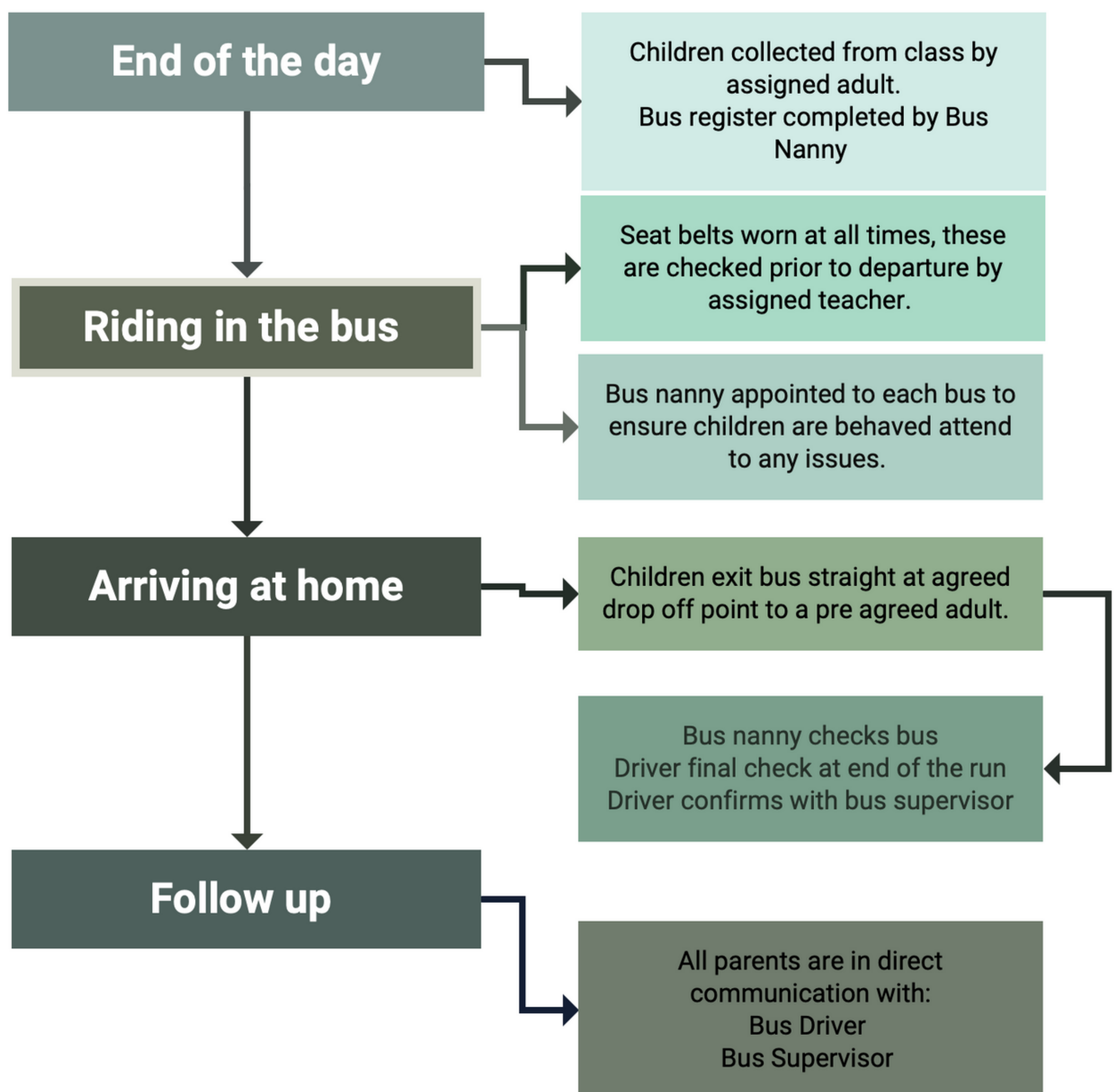
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